



APPLICATION FOR STUDENT RESIDENTIAL UNIT (SRU) ACCOMMODATION

☐ 1st Semester ☐ 2nd Semester ☐ Summer AY _____

To the SRU Committee:

I, _____, the undersigned, would like to request to occupy/rent a space in the College at _____ SRU - _____ while the following students who are listed below are enrolled at Mountain View College:

Guardian's Name: _____ Guardian's Gender: _____ Guardian's Age: _____ Guardian's Relationship to the Applicant: _____

Names of Occupants/Students	Gender	Relationship to the SRU Applicant	Course/Year Level	Academic Year/Term
1)				
2)				
3)				
4)				
5)				

GENERAL POLICIES & GUIDELINES FOR SRU DWELLERS/RESIDENTS

- Residents are bound/subject to the Housing policies, rules, and regulation of MVC, and to the contract they have made with MVC.
- Contracts shall only be for a period of one academic year. It may be extended on a yearly basis. Negotiation for extension shall be sixty (60) days prior to its expiration.
- Only kindergarten, elementary and high school students will be allowed in the SRU. College students will be allowed only if he/she is a brother/sister of a kindergarten, elementary, or high school student staying in the apartment.
- Each unit shall have a maximum of six (6) occupants inclusive of parents/guardian and the qualified student villager, if any.
- Each lessee may be allowed only one (1) student villager subject to the approval of the Apartment Committee.
- Denominational workers employed in other institutions shall submit an approval/endorsement/clearance from their employing institution to the MVC SRU Committee.
- Each lessee shall submit a list of occupants to the Apartment Committee. Also, he/she shall ask approval from the Apartment Committee if there is any change in the guardianship or list of occupants. Each unit is subject to inspection or evaluation at any reasonable time by the SRU Committee or its designee.
- In case of vacancy in the apartment, preference will be given to SDA applicants.
- Qualified guardians to the students in apartments:
 - SDA parents
 - SDA grandparents (parents of student's parents) who are able and capable, not sickly or feeble)
 - SDA brother/sister not less than 21 years of age but who is not going to school.
 - SDA uncles and aunts (brothers and sister of students' parents) not less than 21 years of age and not going to school.
- Qualified guardian must submit his/her Church or District Pastor's recommendation.
- Each lessee is responsible for the cleanliness of the designated area, lawn (if any)
- Each lessee is allowed one car to be parked in their designated parking area. Heavy vehicles/trucks are not allowed. Only one parking space with roof per apartment door/unit may be provided.
- Installation of Air condition installation is at personal expense of the lessee subject to approval of the SRU Committee.
- No vegetable gardening is allowed in the premises of the SRU. However, if the occupant wanted to have a garden, they may request from the SRU Committee.
- Filipino and Foreign married students with financial clearance will be allowed to stay in the apartment.

I fully understand and willingly submit to the above-mentioned policies and guidelines for SRU dwellers so that I can live peacefully and harmoniously with my fellow SRU dwellers and with Mountain View College. I hereby affix my signature below:

Noted:

Approved:

(Signature over printed name)
Parents/SRU Applicant

WINSTON C. MOJICA, JD
VP for Student Affairs & Services

GALE T. MENDOZA, MAEd
Property Management Officer

GENEVIV B. VIDAL, MM
VP for Finance
SRU Committee Chairman

STUDENT RESIDENTIAL UNIT (SRU) OCCUPANTS INFORMATION

☐ 1st Semester ☐ 2nd Semester ☐ Summer S Y _____

Student Residential Unit: _____

Name of Occupants	Contact No.	Email Address	Age	Grade/Year Level
Parents:				
1. Father				
2. Mother				
Guardian/s:				
1. Gender:				
Relationship to the student/s:				
Students:				
1. Gender:				
2. Gender:				
3. Gender:				
4. Gender:				
5. Gender:				
Villager (if any)				
1. Gender:				

I certify that the information written in this document is true and correct.

(Signature over Printed Name)
Parents/SRU Applicant

Date Signed: _____